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| <p style="text-align: center;">LAKE TOWNSHIP BOARD<br/>REGULAR MEETING</p> <p style="text-align: center;">WEDNESDAY, November 8, 2023, 4:30 P.M.<br/>LAKE TOWNSHIP HALL<br/>8105 W. KELLY ROAD, LAKE CITY, MI 49651</p> <p style="text-align: center;">MINUTES</p>   | <p style="text-align: center;">Approved Minutes</p>                                      |
| <p>Supervisor Hall called the meeting to order at 4:30 p.m.<br/>Roll Call: Present – Clerk Winkelmann, Trustee Norman,<br/>Supervisor Hall, Treasurer Ouwinga. Absent- Trustee<br/>Bradley.</p>  | <p><b>CALL TO ORDER</b><br/>Roll Call</p>  |
| <p>Moved by Ouwinga, seconded by Norman to accept the<br/>regular meeting minutes of October 8, 2023, as<br/>presented. <b>MOTION CARRIED</b></p>  | <p><b>MOTION</b> to approve regular<br/>meeting minutes of 10/8/23 as<br/>presented.</p> |
| <p>Treasurer’s report received for information.</p>  | <p><b>TREASURER’S REPORT</b></p>   |
| <p><b>Public Comments:</b><br/><b>Tony Fedewa-</b> Thanked Supervisor Hall for getting to<br/>the bottom of the mutual aid between fire departments<br/>and how that would affect homeowners’ insurance. Mutal<br/>aid agreement is on file with ISO. Station 200 &amp; 600 have<br/>what is called an automatic aid agreement in place which<br/>trumps the boundaries subsection of the ISO code and<br/>therefore Beeler rd fire barn covers all the north shore of<br/>Lake Missaukee for homeowners’ insurance purposes<br/>and keeps the North shore in level 5 of the code. This<br/>keeps the homeowner’s insurance down. Once Green<br/>Road barn becomes official, all the people in Jennings<br/>and the people on the North shore of Crooked Lake,<br/>which is in Caldwell Township, will also be within 5 miles<br/>of a fire barn. Everyone within the township will be<br/>covered by mutual aid as well. Having those fire barns in<br/>different places is a really good thing from that<br/>perspective. Neither department has a copy of this<br/>agreement that was signed years ago, but it is on file<br/>with ISO. Bottom line is somehow we communicate now,<br/>possibly through the Sentinel. Have a reporter come in<br/>and relay the findings of the automatic aid agreement,<br/>which is different than a mutual aid agreement. This<br/>would give people a clear point that this is a good thing.<br/>This would create a positive spin on the fire barn moving<br/>itself and allow people to understand why this is a really<br/>good idea. Thanked Supervisor Hall again for getting to<br/>the bottom of this. Once Green Road barn is established<br/>and in the GPS system, they will suffice as the 5-mile<br/>boundary. Tony stated that those residents of Jennings<br/>and the North shore of Crooked Lake should be calling<br/>their insurance companies to pull records, discuss rating</p> | <p><b>PUBLIC COMMENTS</b></p>  |

and get a break on their homeowners' insurance.  
**Supervisor Hall-** presented maps that he received from ISO showing coverage within the Township. There is one small corner not covered, however we can look to an agreement with Cadillac and the possibility of this corner being covered when the barn is built on Kelly rd, would make it within the 5-mile jurisdiction, so that area will become part of that needed coverage. We are not losing any fire coverage.  
**Terri Christle-** Questioned how many locations would be certified fire barns. Told Tony that we fought all summer long to get where we are today. Let's not put the cart before the horse. Give Supervisor Hall a break before we start stirring the pot and creating unnecessary conflict.  
**Supervisor Hall-** the furnace will be installed on the 22<sup>nd</sup> and then we can get our trucks in on Green rd. He will call Versick (formally ISO) and change address to that fire barn, which the map reflects. We will store a water pumper at the sewer plant for the time being.  
**Terri Christle-** Questioned new grant for the Park.  
**Supervisor Hall-** We will get to that; it is on the agenda a little further down.

Correspondence:  
 Approved a new engine for the Township truck at Oct. meeting. Wasn't needed, ended up being a fuse.

Committee Reports:  
**FIRE-** Met twice, Oct. 25<sup>th</sup> and Nov. 2<sup>nd</sup>. Discussed new barn design with Kevin Rose, made design changes, discussed Green road and making modifications to that facility rather than selling. Will be used as a substation. Decided to keep it for storage. Adding a propane furnace, insulation, steel and a well. Insulation has been done. Wood is up as of today and the steel will be started tomorrow. New Fire Board members- Carol Bradley- Trustee, Randy Norman- Trustee, Sam Ball- At-Large.  
**MOVED** by Ouwinga to appoint Bradley, Norman and Ball as Fire Board members and approve the presented meeting dates. Seconded by Winkelmann. **MOTION CARRIED.**  
 Clerk Winkelmann confirmed with Trustee Norman that she will have budget, bills and needed reports for all Fire meetings. Supervisor Hall added that he's been working on a water source for Green road barn and checked into one for the Sanitary Drain as well. Pitless adapter is \$10,000 alone. To run a well 6ft is at least \$7,000.00 to bore over to the larger well & add the hydrant. Could be up to \$20,000.00 by the time you add in the electrical. We could add a brand new well at Green road for that money. 5-inch plastic well, 5 horse, same motor, 109 gallons per minute. Supervisor Hall was concerned of

**CORRESPONDENCE**

**COMMITTEE REPORT**  
**FIRE**  
**MOTION** to approve Bradley, Norman and Ball as Fire Board Members.

**ROADS**

driving heavy tankers into the back corner of the Sanitation plant. To bring out to the gate is the same amount of money. Pearson's is available to do it in December. **MOVED** by Norman to have well installed at Green road with a cap of \$25,000.00. Seconded by Ouwinga. **MOTION CARRIED.** Roll Call: Yes- Hall, Winkelmann, Ouwinga, Norman. No-0. Absent- Bradley.

**ROADS-** Report from Clerk Winkelmann that we have a balance due to the Missaukee County Road Commission for the Lakeview Drive project. Contracts 18-22A and 19-22A in the amount of \$138,367.01. **MOVED** by Winkelmann to pay balance due from the Lakeview Drive road project contracts 18-22A & 19-22A in the amount of \$138,367.01. Seconded by Norman. **MOTION CARRIED.** Roll Call: Yes- Ouwinga, Hall, Norman, Winkelmann. No-0. Absent- Bradley.

**SEWER-**Treasurer Ouwinga reported the delinquent sewer usage for due to the City of Lake City in the amount of \$1754.49. **MOVED** by Ouwinga to pay the City of Lake City \$1754.49 for delinquent sewer usage. Seconded by Winkelmann. **MOTION CARRIED.** Roll Call: Yes- Norman, Hall, Winkelmann, Ouwinga. No-0. Absent- Bradley.

Lots of miss dig calls this past month. Manholes that are deep in gravel need raised. Looking into the future, all contractors that are used need to be bonded and approved by the board. Bruce Sparks, while documenting on the Silverlight program has found 24 people who are on the sewer system not paying. The advisory committee suggested that we bill back for 2 quarters. 31 accounts needed adjustments – Bruce has been working with Treasurer Ouwinga to rectify that. Dan will be taking the winter off. The Advisory Committee requested that Bruce Sparks be reimbursed \$180.00 for 6 months' use of his personal phone. They also requested that he be supplied with a work phone up to \$800.00 and up to \$50.00 per month for a plan. O & M manual is now complete and on a flash drive. Station 6 pump not back because of a parts problem. Bruce suggested having C&W clean next year and take a year off. Bruce told Clerk Winkelmann to make sure that American Asphalt doesn't send the Township a bill. **MOVED** by Norman to reimburse Bruce Sparks \$180.00 for the use of his personal phone and purchase a work phone up to \$800.00. Seconded by Ouwinga. **MOTION CARRIED.** Roll Call: Yes- Hall, Winkelmann, Ouwinga, Norman. No-0. Absent- Bradley.

**MOTION** to hire contractor for well installation at Green road barn up to \$25,000.00.

**MOTION** to pay contracts 18-22A and 19-22A to the Missaukee County Road Commission in the amount of \$138,367.01.

**SEWER**  
**MOTION** to pay the City of Lake City \$1754.49 for delinquent sewer usage.

**MOTION** to reimburse Bruce Sparks \$180.00 for use of personal phone and purchase a work phone up to \$800.00.

Unfinished Business-  
 Spark Grant Resolution – Read aloud by Supervisor Hall. **MOVED** by Ouwinga to adopt the Spark Grant Resolution 2023-5. Seconded by Norman. **MOTION CARRIED.**  
 Prein & Newhof contract for Engineering Services for Helmer Park- Read aloud by Supervisor Hall. **MOVED** by Norman to accept the contract with Prein & Newhof for engineering services for Helmer Park. Seconded by Ouwinga. **MOTION CARRIED.** Roll Call: Yes- Winkelmann, Hall, Ouwinga, Norman. No-0. Absent- Bradley.

**MOTION** to adopt Spark Grant Resolution 2023-5.  
  
**MOTION** to contract with Prein & Newhof for engineering services for Helmer Park.

New Business-

- MI-55 Byways Resolution- Discussion of how that could hinder residents along the byway. Suggestion made for board members to look into other communities who have adopted similar resolutions for tourism. **TABLED.**
- Early Voting Plan with Missaukee County- Clerk Winkelmann read aloud the Agreement for early voting election services between Missaukee County and Townships of Aetna, Bloomfield, Butterfield, Caldwell, Clam Union, Enterprise, Forest, Holland, Lake, Norwich, Pioneer, Reeder, Richland, Riverside, West Branch, and Cities of Lake City and McBain. **MOVED** by Winkelmann to adopt the early voting plan with Missaukee County. Seconded by Ouwinga. **MOTION CARRIED.**
- Treasurer Ouwinga stated that she has been working with Sandy at Equalization to turn over Special Assessment fees to taxes from the Ronk residence (Dickinson) on 8230 W. Lotan rd. Parcel id: 009-022-019-00. **MOVED** by Ouwinga to turn over to Special Assessment \$5,923.33 to Special Assessment – CEA to Ronk (Dickinson) residence property taxes with parcel id: 009-022-019-00. Seconded by Norman. **MOTION CARRIED.**
- Treasurer Ouwinga reported that she is retiring with hopes of being done on April 1, 2024. She would like to appoint Rebecca Gaines as her Deputy and start training at \$15.00 per hour until her retirement. **MOVED** by Ouwinga to hire/appoint Rebecca Gaines as Deputy Treasurer and pay a training wage of \$15.00 per hour until her retirement. Seconded by Norman. **MOTION CARRIED.** Roll Call: Yes- Hall, Winkelmann, Norman, Ouwinga. No-0. Absent- Bradley.
- Supervisor Hall stated that he was contacted by

**TABLED** MI-55 Byways Resolution.  
  
**MOTION** to adopt the Early Voting Plan between Missaukee County and Townships of Aetna, Bloomfield, Butterfield, Caldwell, Clam Union, Enterprise, Forest, Holland, Lake, Norwich, Pioneer, Reeder, Richland, Riverside, West Branch, and Cities of Lake City and McBain.  
  
**MOTION** to turn over Special Assessment of \$5,923.33 to Special Assessment – CEA for Ronk (Dickinson) property taxes with parcel id: 009-022-019-00.  
  
**MOTION** to appoint Rebecca Gaines as Deputy Treasurer and pay \$15.00 per hour while training.

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| <p>Kim Anderson who was interested in purchasing some of the property that surrounded the Township. She would like a piece straight back from her current residence. It is approximately 3 acres. <b>TABLED.</b></p> | <p><b>TABLED</b> purchase of approximately 3 acres of newly purchased Township property.</p> |
| <p><b>MOTION</b> by Norman, Seconded by Ouwinga to pay the Sewer bills as printed. <b>MOTION CARRIED.</b> Roll Call: Winkelmann, Hall, Ouwinga, Norman. No-0. Absent-Bradley.</p>                                    | <p><b>MOTION</b> to pay sewer bills as printed.</p>  |
| <p><b>MOTION</b> by Norman to pay township bills as presented. Seconded by Ouwinga. <b>MOTION CARRIED.</b> Roll Call: Hall, Winkelmann, Norman, Ouwinga. No-0. Absent-Bradley.</p>                                   | <p><b>MOTION</b> to pay township bills as presented.</p>                                     |
| <p>Motion by Hall, seconded by Ouwinga to adjourn. <b>MOTION CARRIED.</b> Meeting adjourned at 6:22 p.m.</p>   | <p><b>ADJOURNED</b></p>  |
| <p>_____<br/>Korinda Winkelmann, Township Clerk                      Date</p>  | <p>Minutes prepared by:<br/>Korinda Winkelmann, Township Clerk</p>                           |
| <p>_____<br/>Robert Hall, Twp. Supervisor                                      Date</p>  |  |
| <p>*contact Township Clerk (839-7655) for copies</p>   |  |